

# SAMPFORD BRETT PARISH COUNCIL

## Notice of The Annual Meeting of Sampford Brett Parish Council

**THE ANNUAL MEETING OF SAMPFORD BRETT PARISH COUNCIL WILL BE HELD ON  
WEDNESDAY 6<sup>TH</sup> MAY AT 6.30PM**

### **Covid-19: changes to how we hold Parish Meetings**

- Following changes to government rules, Sampford Brett Parish Council will use video conferencing to hold Parish Meetings during this period of lockdown;
- Councillors will use “Zoom” to take part in the meetings and vote on agenda items;
- Members of the Public who wish to attend the meeting via video conferencing, or wish to submit statements, questions and petitions ahead of the meetings please contact the Parish Clerk at [ClerkSampfordBrettPC@gmail.com](mailto:ClerkSampfordBrettPC@gmail.com) or by phone on 01984 632900;
- The Council will send all statements to participating Councillors in advance and respond to all questions and petitions in writing.

### **6.30pm – PRIOR TO THE START OF THE MEETING**

#### **Questions and comments from members of the public**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Sampford Brett Parish. No decision can be taken during this session, but the Chairman may decide to refer any matter for consideration

#### **Reports from County & District Councillors**

The County and District Councillors are invited to give short oral or written reports on matters affecting Sampford Brett Parish. Members of the public, as well as Parish Councillors, may ask questions or make comments on matters raised.

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1. Election of Chairman
  2. Election of Vice Chairman
  3. Declarations of Interest
  4. Apologies
  5. Approval of the Minutes of the Parish Meeting held Wednesday 4<sup>th</sup> March 2020
  6. Matters from the Minutes
  7. Appointment of Representatives to Outside Bodies
  8. Financial Report
  9. To Adopt the Emergency Plan
  10. Report on the Parish’s Response to COVID-19
  11. Report from Avon and Somerset Constabulary
  12. Somerset West & Taunton Planning Applications Update
  13. Public Rights of Way Update



**Tracey-Ann Biss, Parish Clerk**

**Minutes can be found on the Parish Website at <https://www.sampfordbrett.org.uk/>**