

Meeting of Sampford Brett Parish Council

Wednesday 8th September 2021

Minutes of the Meeting of Sampford Brett Parish Council which took place on Wednesday 8th September 2021 and was held at Sampford Brett Village Hall, commencing at 6.30pm.

Parish Councillors Present: J Swan (Chairman), M Blazey, D Brooks, B Doyle and S Miles

In Attendance: District Councillors I Aldridge and L Whetlor; District/County Councillor H Davies and Mrs T-A Biss (Clerk and Responsible Financial Officer)

6.30pm - PRIOR TO THE START OF THE MEETING:

- **Question and comments from members of the public**
No questions or comments had been received from members of the public.
- **Request to address the Parish Council from members of the public.**
No request had been received from members of the public.
- **Reports from County & District Councillors**
The Chairman thanked District Cllrs I Aldridge and L Whetlor, and District/County Cllr Davies for their attendance.

Cllr Davies provided handouts on 'Local Government Reorganisation in Somerset and 2022 Elections and Potential Electoral Arrangements' and Somerset County Council 'Afghan Refugee Response'. Cllr Davies also provided verbal updates on a range of County Council directives.

Cllr Aldridge updated the Members on the current flood relief and erosion work in Sampford Brett which was hoped to be completed by the end of September 2021.

The meeting was then formally opened.

1. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Apologies received from Cllr Nick Brodrick due to illness. Members again sent their best wishes to Cllr Brodrick.

2. DECLARATIONS OF INTERESTS

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

2.1 None received.

3. TO APPROVE AND SIGN AS A CORRECT RECORD OF THE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON WEDNESDAY 14th JULY 2021 (LGA 1972 sch 12, para 41(1))

Resolution:

That the minutes of the Meeting of Sampford Brett Parish Council held on 14th July 2021 were approved as being a true and accurate record and signed as such.

4. ACTIONS FROM THE PREVIOUS MEETING

4.1 None

5. ANNOUNCEMENTS FROM THE CHAIR

5.1 Clarification that the Garden Waste Service will resume.

6. BICKWATCH – COMMUNITY CAR SCHEME

The Bickwatch Community Car Scheme which involves Watchet Town Council, Bicknoller Parish Council and Sampford Brett is currently holding regular Zoom meetings. The co-ordinator's role is being advertised and will commence in October 2021 (and funded for one year). A schedule of rates has been developed for the service e.g., £4 for journeys between Bicknoller, Sampford Brett, Watchet and Williton (half price for customers who hold a travel pass). Bickwatch will work alongside Williton Wheels, Bicklifts and Watchet Drives and will be advertised once up and running.

7. AIRBAND- HIGHSPEED INTERNET – PROPOSED BRIEFING

7.1 In December 2020, CDS (Connecting Devon and Somerset), with support from Government, appointed 'Airband' to deliver full fibre broadband to 40,154 homes and businesses in earmarked areas of Devon and Somerset which requires the construction of an estimated 2,419 miles of fibre network. Delivery will be in phases between 2021 and 2024. There are premises in parts of the Parish within this new 'Fibre to the Premise' (FTTP) Broadband network area, that will benefit directly. Other premises along the fibre route and within close proximity may also be able to access the network once completed. The Parish has been approached by Airband to present a briefing to Members and the Community.

Resolution:

That a meeting with Airband is arranged – possibly the 12th October 2021.

8. FINANCIAL REPORT & SCHEDULE OF PAYMENT

8.1 Financial Report as of 2nd September 2021

INCOME			
	Brought Forward	£4,915	<i>Net Banked Balance as 31st March 2021</i>
	Precept - Received 26 April 2021	£3,400	<i>AGAR Section 2 (2)</i>
	VAT Refund (31-Oct-2019 to 31-Jul-2021)	£176	<i>AGAR Section 2 (2)</i>
		<u>£8,491</u>	
EXPENDITURE			
	Staff	£887	<i>AGAR Section 2 (4)</i>
	Other	£898	<i>AGAR Section 2 (6)</i>
		<u>£1,785</u>	
INCOME MINUS EXPENDITURE		<u>£6,706</u>	<i>Net Banked Balance as 2nd September 2021</i>
BANK RECONCILIATION			
		£6,816	<i>Actual bank balance</i>
	Less any un-presented cheques	£110	<i>Chq 361 & 363</i>
	Less: Petty cash float (if applicable)	£0	
	Add: any un-banked cash	£0	
	Net Banked Balance	<u>£6,706</u>	<i>AGAR Section 2 (1)</i>

8.2 Expenditure Category Breakdown

Category	Actual	Budget	Remaining	Comments
Election Expenses	-	-	-	
Emergency Provision	95.97	£250.00	£154.03	Replace defibrillator pads (£35); Grit/Salt Purchase
Grants	-	£250.00	£250.00	
Hall Hire	-	£88.00	£88.00	
Insurance	£291.55	£300.00	£8.45	
Internal Audit	£25.00	£25.00	-	
Maintenance of Assets	-	£150.00	£150.00	Telephone Kiosk, Bus Shelter & Defibrillator
Membership	£79.51	£85.00	£5.49	SALC & NALC Membership
Misc.	-	-	-	
Office Equipment	-	-	-	
Service Agreements	£345.60	£600.00	£254.40	Website & Dog Waste Bin
Staff Wages	£887.40	£2,000.00	£1,112.60	Increase hours to average 3hrs 45m per week
Training	£60.00	£250.00	£190.00	Councillors & Clerk - average £30/40 each
TOTAL	£1,785.03	£3,998.00	£2,212.97	
VAT	£73.60	(Included in "Actual" Total)		

8.3 VAT refund

Refund received for the period 31-Oct-2019 to 31-Jul-2021.....£176.00

8.4 Request for payment of the following invoice:

Idverde Service Level Agreement – Dog Waste Bin 2021-2022.....£230.88

PAYMENT: £230.88

Resolution:

That payment is approved.

9. UPDATE ON PLANNING APPLICATIONS RECEIVED BY SOMERSET WEST & TAUNTON

9.1 No update on planning applications have been received or decisions made.

9.2 A discussion took place with the District Councillors on their position regarding planning applications. The Parish Council would welcome the opportunity to discuss representations when the District Councillors are present, and possibly discuss issues with them. The District Councillors concluded that they would not be comfortable to hear or discuss specific application, especially as they are members of the planning committee, however they could discuss planning in general and advised that representations should be sent to the case officer. Advice on Planning Law may also be obtained from the Case Officer.

10. UPDATE ON PUBLIC RIGHTS OF WAY

10.1 Cllr Brodrick forwarded a report which was read to the meeting. The six fallen trees this side of the Fairy Bridge WL20/17 reported on 27-May-21 were resolved on 03-Aug-21. Regarding the kissing gate request for WL20/5 (Mill Farm to Catwell), Cllr Brodrick has sent a reminder to Sam Jackson. It was also reported that the two stiles beyond Capton have become overgrown.

11. The Next Meeting of The Council

The next meeting of the Parish Council will be held on Wednesday 8th December 2021 at 6.30pm (Covid 19 regulations to be followed).

Chairman's Signature: DJ Swan

Date: 08 December 21