

Sampford Brett Parish Extraordinary Council Meeting

Wednesday 1st July 2020

Minutes of the Sampford Brett Parish Council Meeting that took place on Wednesday 1st July at 6.30pm. Due to Covid-19 and following changes to government rules during this period of lockdown, the meeting was held via video conferencing.

Parish Councillors Present: J Swan (Chairman), M Blazey, N Brodrick (Vice Chairman), D Brooks, B Doyle and S Miles

In Attendance: Mrs T-A Biss (Clerk and Responsible Financial Officer)

6:30pm - PRIOR TO THE START OF THE MEETING:

- **Question and comments from members of the public**
No questions or comments had been received from members of the public
- **Reports from County & District Councillors**
District Cllr I Aldridge and District/County Cllr H Davies gave their apologies. Members thanked District/County Cllr H Davies for sending regular Covid-19 updates from Services such as Somerset Waste Partnership, Libraries and other.

The meeting was formally opened by the Chairman

1. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

None Received

2. DECLARATIONS OF INTERESTS

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

None Received

3. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 3rd JUNE 2020 (LGA 1972 sch 12, para 41(1))

Points of accuracy Page 439 Item 3.3 - As the work.....classed as ~~diminimus~~ de minimis therefore ...
Page 442 Item 14 - The next Parish Meeting September 2020 at 6.30pm ...

Resolution:

That following the "points of accuracy" amendments the minutes of the Meeting of Sampford Brett Parish Council held on 3rd June 2020 were approved as being a true and accurate record and signed as such.

4. ACTIONS FROM THE PREVIOUS MEETING

- 4.1 Page 439 Item 3.1 – Location of Rake for removal of Stream debris
Cllr Blazey confirmed the rake had not been moved however a new site has been located at Clowder Cottage.

- 4.2 Page 440 Item 3.2 – Waterproof Storage Boxes
The Parish has yet to purchase these Storage Boxes.
- 4.3 Page 439 Item 5.2 - Somerset Waste Partnership (SWP) – the Parish has been made aware that the collection dates shown on the SWP website appear to be incorrect for Manor Farm Lane. The Parish has been in contact with SWP and has received a response asking for the request to be resubmitted.

Resolution:

That the Clerk resubmits the enquiry to SWP regarding dates and confirmation that postcodes shown for Sampford Brett are correct.

5. TO APPROVE THE INSTALLATION OF A TIMER SWITCH FOR LIGHT TO “K6 TELEPHONE KIOSK”

A donation has been received from Mrs E Driver for the installation of a timer switch for light to “K6 Telephone Kiosk”. The Parish Council wished to thank Mrs Driver for this kind donation which will allow the work to commence.

Resolution:

That the Clerk sends a letter of thanks to Mrs H E Driver for her kind donation.

Resolution:

That the Clerk raises a Purchase Order for the installation of a timer switch for light to “K6 Telephone Kiosk”.

6. ANNOUNCEMENTS FROM THE CHAIR

None

7. FINANCIAL REPORT & SCHEDULE OF PAYMENT

7.1 Financial Report as of 29th June 2020

INCOME		
Brought Forward	£4,984	<i>Net Banked Balance as 31 March 2020</i>
Precept - Received 15 April 2020	£3,100	<i>AGAR Section 2 (2)</i>
Donation 17 June 2020	£100	
	£8,184	
EXPENDITURE		
Staff	£342	<i>AGAR Section 2 (4)</i>
Other	£853	<i>AGAR Section 2 (6)</i>
	£1,195	
INCOME MINUS EXPENDITURE	£6,989	<i>Net Banked Balance</i>
BANK RECONCILIATION		
	£7,014	<i>Actual bank balance</i>
Less any un-presented cheques	£25	<i>Cheque No. 347</i>
Less: Petty cash float (if applicable)	£0	
Add: any un-banked cash	£0	
Net Banked Balance	£6,989	<i>AGAR Section 2 (1)</i>

Resolution:

To approve and sign Section 1 - Approval of Annual Governance Statement 2019/20.

10. TO APPROVAL SECTION 2 – ACCOUNTING STATEMENTS 2019/20

Resolution:

To approve and sign Section 2 – Accounting 2019/20.

11. TO APPROVAL THE PUBLICATION OF “ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020”

Resolution:

To approval the Publication of “Accounts for the Year ended 31st March 2020”.

12. UPDATE ON SOMERSET WEST & TAUNTON PLANNING APPLICATIONS

12.1 Refer to Appendix A

12.2 Prior Approval application “ABD/28/20/002” was received for comment on the 2nd June 2020. The Parish Council considered the application as set out in “Sampford Brett Parish Council Procedure for Review of Planning Applications page 2 point 6” and did not wish to comment. Confirmation of this decision by the Parish Council was sent on the 15th June 2020 SWT Planning.

13. PUBLIC RIGHTS OF WAY UPDATE

Cllr Brodrick confirmed that the tree which is leaning across ‘church path’ near the junction to Aller Farm/Tower Hill junction on path WL/20/4 has been resolved although the fallen tree remains across the footpath. Fallen tree WL/2 reported 12th June 2020 was cleared by member of public.

14. THE NEXT MEETING OF THE COUNCIL

The next Parish Meeting of the Council will take place on Wednesday 2nd September 2020 at 6.30pm.

The Chairman thanked all those in attendance and the meeting closed at 7:04pm.

Chairman’s Signature: DJ Swan

Date: 29th July 2020

Websites available for further information:

NHS	nhs.uk/coronavirus
River and Seal Levels	https://flood-warning-information.service.gov.uk/river-and-sea-levels
Sign Up to Flood Warning	https://www.gov.uk/sign-up-for-flood-warnings?
Somerset County Council Public Rights of Way	www.somerset.gov.uk/waste-planning-and-land/public-rights-of-way/
Somerset West & Taunton Council	www.somersetwestandtaunton.gov.uk/
West Somerset Flood Group	www.westsomersetflood.org.uk

Appendix A

SAMPFORD BRETT PARISH PLANNING APPLICATIONS 2020

Reference No.	Application Type	Description	Address	Status	Validated	Expiry Date	Decided	Applicant	Comment	Ref No.	Date
3/28/20/001	Full Planning Permission	Change of use of land to site five holiday pods, with associated access track and parking area	Land at Lower Thornes House, Luckes Lane, Woolston, West Quantoxhead, TA4 4LP	Conditional Approval	05-Feb-20	01-Apr-20	01-Jun-20	Mr Raines	Objection	J5/tab/20003	20-Feb-20
3/28/20/002	Full Planning Permission	Demolition of lean-to utility room and erection of single-storey rear extension	Orchard Leigh, Brett Close, Sampford Brett, Taunton, TA4 4JZ	Conditional Approval	06-Feb-20	02-Apr-20	23-Mar-20	Mr P Burnett	No Objection	J5/tab/20002	20-Feb-20
3/28/20/003	Full Planning Permission	Replacement of detached garage with the erection of a single storey extension to be used as garage	Manor Farm, Manor Farm Lane, Sampford Brett, TA4 4JU	Conditional Approval	04-Mar-20	29-Apr-20	24-Apr-20	Mrs F Chandler	No Objection	J5/tab/20006	27-Mar-20
3/28/20/004	Non Material Amendment	Non-material amendment to application 3/28/18/004 to replace the multi faceted glazed roof with a zinc clad pitched roof	Manor Farm, Manor Farm Lane, Sampford Brett, TA4 4JU	Withdrawn by Applicant	28-Feb-20	27-Mar-20	24-Mar-20	Mr & Mrs G & V Kennett			
3/28/20/005LB	Listed Building Consent	Replacement of approved glazed roof to standard pitched, standing seam, zinc clad roof	Manor Farm, Manor Farm Lane, Sampford Brett, TA4 4JU	Conditional Approval	05-Mar-20	30-Apr-20	13-May-20	Mr & Mrs G & V Kennett			
3/28/20/006	Variation of Conditions	Variation of Condition No. 02 (approved plans) of application 3/28/18/004	Manor Farm, Manor Farm Lane, Sampford Brett, TA4 4JU	Conditional Approval	06-Mar-20	01-May-20	15-May-20	Mr & Mrs G & V Kennett	No Objection	J5/tab/20005	27-Mar-20
ABD/28/20/001	PA CoU of agri buil. to dwellinghouse	Prior approval for change of use of agricultural building to 1 No. dwelling house (Class C3) and for associated operational development	Thornes Farm, Weacombe Road, West Quantoxhead	Prior Permission Required and Given	27-Jan-20	23-Mar-20	24-Mar-20	Mr & Mrs White	No Objection Clarification	J5/tab/20001 J5/tab/20004	20-Feb-20 09-Mar-20
ABD/28/20/002	PA CoU of agri buil. to dwellinghouse	Prior approval for change of use of agricultural building to 1 No. dwelling house (Class C3) and for associated operational development	Cloverfields Barn, Lower Weacombe, TA4 4ED	Registered	26-May-20	21-Jul-20		Ms T & Mr O Sear and Keen	No Comment	J5/tab/PO20210007	15-Jun-20