

# SAMPFORD BRETT PARISH COUNCIL

## Notice of the Meeting of Sampford Brett Parish Council To be held on Wednesday 13<sup>th</sup> March 2024 and following the Annual Parish Meeting which will commencing at 6.30pm in the Village Hall

### How we hold Parish Meetings

- Members of the Public who wish to submit statements, questions, and petitions ahead of the meetings please contact the Parish Clerk at [clerksampfordbrettPC@gmail.com](mailto:clerksampfordbrettPC@gmail.com) or by phone on 01984 641908.
- The Council will send all statements to participating Councillors in advance and respond to all questions and petitions in writing.

### 6.30pm – PRIOR TO THE START OF THE MEETING

Questions and comments from members of the public:

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sampford Brett Parish. No decision can be taken during this session, but the Chairman may decide to refer any matter for consideration.

### Reports from Somerset Council Councillors

The Somerset Council Councillors are invited to give short oral or written reports on matters affecting Sampford Brett Parish. Members of the public, as well as Parish Councillors, may ask question or make comments on matters raised.

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### AGENDA

1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85 (1))
2. Declarations of interests  
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
3. To approve and sign as a correct record of the minutes of the Parish Council Meeting held on Wednesday 13<sup>th</sup> December 2023. (LGA 1972 sch 12, para 41(1))
4. Actions from the previous meeting
5. Announcements from the Chair
6. Clerk and RFO to the Council – Vacancy Update
7. Update on Planning Applications and Permitted Development relevant to the Parish.
8. Update reports from Councillors
  - 8.1 Defibrillator - Cllr S Miles
  - 8.2 Footpaths and Rights of Ways - Cllr N Brodrick
  - 8.3 Liaison with Village Hall Committee - Cllr S Voller
  - 8.4 Flood Warden- Cllr B Martin
  - 8.5 Local Community Network (LNC) – Cllr J Swan
9. Financial Business
  - 9.1 Financial Report as of 6<sup>th</sup> March 2024
  - 9.2 Expenditure Category Breakdown as of 6<sup>th</sup> March 2024
  - 9.3 Schedule of Payments
10. Date of Next Meeting



Tracey-Ann Biss

6<sup>th</sup> March 2024

Clerk and Responsible Financial Officer to the Council