

# SAMPFORD BRETT PARISH COUNCIL

## Notice of Sampford Brett Parish Council Meeting

To be held on Wednesday 14<sup>th</sup> December 2022 at 6.30pm in the Village Hall

### How we hold Parish Meetings

- Members of the Public who wish to submit statements, questions, and petitions ahead of the meetings please contact the Parish Clerk at [clerksampfordbrettPC@gmail.com](mailto:clerksampfordbrettPC@gmail.com) or by phone on 01984 632900.
- The Council will send all statements to participating Councillors in advance and respond to all questions and petitions in writing.

### 6.30pm – PRIOR TO THE START OF THE MEETING

Questions and comments from members of the public

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sampford Brett Parish. No decision can be taken during this session, but the Chairman may decide to refer any matter for consideration.

### Reports from County and District Councillors

The County and District Councillors are invited to give short oral or written reports on matters affecting Sampford Brett Parish. Members of the public, as well as Parish Councillors, may ask question or make comments on matters raised.

### AGENDA

1. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85 (1))
2. Declarations of interests  
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
3. To approve and sign as a correct record of the minutes of the Parish Council Meeting held on Wednesday 28<sup>th</sup> September 2022. (LGA 1972 sch 12, para 41(1))
4. Actions from the previous meeting
5. Announcements from the Chair
  - 5.1 Warm spaces
6. Update reports from Councillors
  - 6.1 Bickwatch – Community Car Scheme - Cllr J Swan
  - 6.2 Defibrillator - Cllr S Miles
  - 6.3 Footpaths and Rights of Ways - Cllr N Brodrick
  - 6.4 Neighbourhood Watch - Cllr J Swan
  - 6.5 Quantock Hills Joint Advisory Committee (JAC) - Cllr J Russell
  - 6.6 Liaison with SBAG & Village Hall - Cllr S Voller
  - 6.8 Flood Warden- Cllr B Martin
    - 6.8.1 Grant Awards
    - 6.8.2 Flood Group Volunteers
  - 6.9 Review of Parish Insurance – Cllr T Skinner
7. Emergency Plan
8. Approval of 2023/2024 Budget
9. Authorisation of Precept Demand Form 2023/24 (Local Government Finance Act, 1992)
10. Financial Business
  - 10.1 Financial Report as of 6<sup>th</sup> December 2022
  - 10.2 Expenditure Category Breakdown as of 6<sup>th</sup> December 2022
  - 10.3 NJC Salary Award - Formal approval of salary award and if approved, the increase backdated to April 1<sup>st</sup>, 2022
  - 10.4 Schedule of Payments
11. Planning Permission Application: 3/28/22/005 Erection of front, side and rear extensions, Applegarth, 35 Tower Hill, Williton, Taunton, TA4 4JR
12. Update on Planning Applications and Permitted Development relevant to the Parish
13. Date of Next Meeting



Tracey-Ann Biss

6<sup>th</sup> December 2022

Clerk and Responsible Financial Officer to the Council

Minutes of the Parish Meetings can be viewed at <https://www.sampfordbrett.org.uk/>