

# Sampford Brett Parish Council Extraordinary Meeting

Wednesday 29<sup>th</sup> July 2020

Minutes of the Sampford Brett Parish Council Extraordinary Meeting that took place on Wednesday 29<sup>th</sup> July at 6.30pm. Due to Covid-19 and following changes to government rules during this period of lockdown, the meeting was held via video conferencing.

**Parish Councillors Present:** J Swan (Chairman), M Blazey, N Brodrick (Vice Chairman) and D Brooks

**In Attendance:** One Member of the Public and Mrs T-A Biss (Clerk and Responsible Financial Officer)

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## 6:30pm - PRIOR TO THE START OF THE MEETING:

- **Question and comments from members of the public**

No questions or comments had been received from members of the public

The meeting was formally opened by the Chairman

### 1. TO RECEIVE APOLOGIES FOR ABSENCE AND TO APPROVE THE REASONS GIVEN (LGA 1972 s85 (1))

Apologies received from Cllr S Miles due to vacation, and Cllr B Doyle due to work commitments.

### 2. DECLARATIONS OF INTERESTS

Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)

None Received

### 3. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 1<sup>st</sup> July 2020 (LGA 1972 sch 12, para 41(1))

**Resolution:**

The minutes of the Meeting of Sampford Brett Parish Council held on 1<sup>st</sup> July 2020 were approved as being a true and accurate record and signed as such.

### 4. ACTIONS FROM THE PREVIOUS MEETING

#### 4.1 Page 444 Item 4.1 – Location of Rake for removal of Stream debris

Cllr Blazey confirmed the rake had not been moved however a new site has been located at Clowder Cottage.

#### 4.2 Page 445 Item 4.2 – Waterproof Storage Boxes

The Parish has yet to purchase these Storage Boxes.

#### 4.3 Page 445 Item 4.3 - Somerset Waste Partnership (SWP) – the Parish has been made aware that the

collection dates shown on the SWP website appear to be incorrect for Manor Farm Lane. The Clerk re-submitted the enquiry as requested by SWP and received their response asking for further clarification of the issue.

**Resolution:**

That the Clerk resubmits further details to SWP regarding collection dates and postcodes which are incorrect for Manor Farm Lane, Sampford Brett.

**5. ANNOUNCEMENTS FROM THE CHAIR**

None

**6. FINANCIAL REPORT & SCHEDULE OF PAYMENT**6.1 Financial Report as of 29<sup>th</sup> July 2020

<b>INCOME</b>		
Brought Forward	£4,984	<i>Net Banked Balance as 31<sup>st</sup> March 2020</i>
Precept - Received 15 April 2020	£3,100	<i>AGAR Section 2 (2)</i>
Donation 17 June 2020	£100	
	<b>£8,184</b>	
<b>EXPENDITURE</b>		
Staff	£799	<i>AGAR Section 2 (4)</i>
Other	£943	<i>AGAR Section 2 (6)</i>
	<b>£1,743</b>	
<b>INCOME MINUS EXPENDITURE</b>	<b>£6,441</b>	<i>Net Banked Balance as 29<sup>th</sup> July 2020</i>
<b>BANK RECONCILIATION</b>		
	£6,557	<i>Actual bank balance</i>
Less any un-presented cheques	£25	<i>Cheque No. 347</i>
	£91	<i>Cheque No. 349</i>
Less: Petty cash float (if applicable)	£0	
Add: any un-banked cash	£0	
<b>Net Banked Balance</b>	<b>£6,441</b>	<i>AGAR Section 2 (1)</i>

## 6.2 Expenditure Category Breakdown

Category	Actual	Budget	Remaining	Comments
Election Expenses	£100.00	£0.00	-£100.00	<i>May 2019 Election Expenses c/f from 2019-2020</i>
Emergency Provision	£0.00	£250.00	£250.00	<i>Replace defibrillator pads (£35); Grit/Salt Purchase</i>
Grants	£0.00	£200.00	£200.00	
Hall Hire	£0.00	£88.00	£88.00	
Insurance	£288.50	£300.00	£11.50	
Internal Audit	£25.00	£25.00	£0.00	
Maintenance of Assets	£128.81	£100.00	£61.88	<i>Telephone Kiosk, Bus Shelter &amp; Defibrillator</i>
Membership	£0.00	£85.00	£85.00	
Misc	£30.50	£0.00	-£30.50	
Office Equipment	£0.00	£300.00	£300.00	<i>Laptop &amp; Printer for Clerk</i>
Service Agreements	£345.60	£538.00	£192.40	<i>Website &amp; Dog Waste Bin</i>
Staff Wages	£799.21	£1,500	£700.79	
Training	£25.00	£250.00	£225.00	<i>Councillors &amp; Clerk - average £30/40 each</i>
<b>TOTAL</b>	<b>£1,742.62</b>	<b>£3,636.00</b>	<b>£2,441.00</b>	
<b>VAT</b> (included in "Actual" Total)	<b>£88.51</b>			

6.3 Approval requested for the payment of the following:

SALC and NALC Affiliation fee April 2020 – March 2021..... £80.30  
**TOTAL: £80.30**

**Resolution:**

That the above payments totalling £80.30 be made.

**Resolution:**

That on receipt of the 2020/2021 invoice for the weekly emptying of the Dog Waste Bin, the Clerk can action payment of up to £270 (budgeted total of £250 plus £20).

6.4 Internet Banking – application for mandatory change to allow Councillors to grant “approval” of payment online with the requirement of two signatories is in progress (refer to Page 434, Item 8).

**7. PLANNING PERMISSION APPLICATION: 3/28/20/008 SUB DIVISION OF DWELLING INTO 3 NO. SEPARATE LIVING UNITS COMPRISING 1 NO. ONE BEDROOM, 1 NO. TWO BEDROOM AND 1 NO. THREE BEDROOM DWELLING WITH ASSOCIATED GARDEN SPACES, PARKING AREAS AND DOMESTIC STORAGE, SCHOOL HOUSE, MAIN ROAD, SAMPFORD BRETT, TA4 4LG**

**Resolution:**

It was resolved that the Parish Council had no objection to this planning application but ask that additional area for off-road parking be considered.

The Parish Council also wish it to be recorded that they believe there to be several inaccuracies within the Design, Access & Heritage Statement including:

- It repeatedly refers to the site being only 600m from the edge of Williton but that is to Raglans Cross i.e. to the beginning of houses on Tower Hill (which are still in Sampford Brett). Based on Google Maps it is 1.6km to the Spar which is the closest shop. This often-repeated distance is therefore very misleading.
- There is also frequent reference to there being a ‘continuous footpath’ whereas there is no footpath until you have crossed the A358 at Quantock Garage and you then have to cross the road again, closer to Williton, as the footpath ‘runs out’.
- On page 2, under policy SD1, the statement claims that “...the scheme would add an improved choice of living accommodation in Sampford Brett and that, in turn, would most likely improve the age range and diversity of the population.” Isn’t that questionable when it will lead to the loss of a family sized property that could accommodate children?
- There are multiple references to the ‘frequent bus service’, but as shown on page 9 services are currently only once an hour with the last bus from Minehead at 18.50 and from Taunton at 20.25. This is useless for anyone working shifts and cannot be classified as ‘frequent’.
- In practice residents will generally drive to the shops; Williton is too far to walk carrying any quantity of shopping; cycling is not a popular option because of the gradient of the hills and volume of traffic on the A358 – there are no cycle paths in the area; buses are infrequent.

## 8. UPDATE ON SOMERSET WEST & TAUNTON PLANNING APPLICATIONS

8.1 Refer to Appendix A

## 9. PUBLIC RIGHTS OF WAY UPDATE

Again, Cllr Brodrick confirmed that the tree which is leaning across 'church path' near the junction to Aller Farm/Tower Hill junction on path WL/20/4 has been resolved although the fallen tree remains across the footpath. The damaged stile has been reported.

## 10. FUTURE AGENDA ITEM

Clarification with Somerset County Council the schedule for cutting the verge along the stream running through Sampford Brett at Grid Reference ST 08762 40143, refer to Appendix B

### Resolution:

That the Clerk investigates with Somerset County Council the schedule for cutting the verge along the stream running through Sampford Brett at Grid Reference ST 08762 40143 (Point C) to enable discussion at the next Parish Council Meeting.

## 11. THE NEXT MEETING OF THE COUNCIL

The next Parish Meeting of the Council will take place on Wednesday 2<sup>nd</sup> September 2020 at 6.30pm.

The Chairman thanked all those in attendance and the meeting closed at 7:08pm.

Chairman's Signature: DJ Swan

Date: 2<sup>nd</sup> September 2020

### Websites available for further information:

NHS	<a href="https://nhs.uk/coronavirus">nhs.uk/coronavirus</a>
River and Seal Levels	<a href="https://flood-warning-information.service.gov.uk/river-and-sea-levels">https://flood-warning-information.service.gov.uk/river-and-sea-levels</a>
Sign Up to Flood Warning	<a href="https://www.gov.uk/sign-up-for-flood-warnings?">https://www.gov.uk/sign-up-for-flood-warnings?</a>
Somerset County Council Public Rights of Way	<a href="http://www.somerset.gov.uk/waste-planning-and-land/public-rights-of-way/">www.somerset.gov.uk/waste-planning-and-land/public-rights-of-way/</a>
Somerset West & Taunton Council	<a href="http://www.somersetwestandtaunton.gov.uk/">www.somersetwestandtaunton.gov.uk/</a>
West Somerset Flood Group	<a href="http://www.westsomersetflood.org.uk">www.westsomersetflood.org.uk</a>

## Appendix A

## SAMPFORD BRETT PARISH PLANNING APPLICATIONS 2020

Reference No.	Application Type	Description	Address	Status	Validated	Expiry Date	Decided	Applicant	Comment	Ref No.	Date
3/28/20/001	Full Planning Permission	Change of use of land to site five holiday pods, with associated access track and parking area	Land at Lower Thornes House, Luckes Lane, Woolton, West Quantoxhead, TA4 4LP	Conditional Approval	05-Feb-20	01-Apr-20	01-Jun-20	Mr Raines	Objection	J5/tab/20003	20-Feb-20
3/28/20/002	Full Planning Permission	Demolition of lean-to utility room and erection of single-storey rear extension	Orchard Leigh, Brett Close, Sampford Brett, Taunton, TA4 4LZ	Conditional Approval	06-Feb-20	02-Apr-20	23-Mar-20	Mr P Burnett	No Objection	J5/tab/20002	20-Feb-20
3/28/20/003	Full Planning Permission	Replacement of detached garage with the erection of a single storey extension to be used as garage	Manor Farm, Manor Farm Lane, Sampford Brett, TA4 4JU	Conditional Approval	04-Mar-20	29-Apr-20	24-Apr-20	Mrs F Chandler	No Objection	J5/tab/20006	27-Mar-20
3/28/20/004	Non Material Amendment	Non-material amendment to application 3/28/18/004 to replace the multi faceted glazed roof with a zinc clad pitched roof	Manor Farm, Manor Farm Lane, Sampford Brett, TA4 4JU	Withdrawn by Applicant	28-Feb-20	27-Mar-20	24-Mar-20	Mr & Mrs G & V Kennett			
3/28/20/005LB	Listed Building Consent	Replacement of approved glazed roof to standard pitched, standing seam, zinc clad roof	Manor Farm, Manor Farm Lane, Sampford Brett, TA4 4JU	Conditional Approval	05-Mar-20	30-Apr-20	13-May-20	Mr & Mrs G & V Kennett			
3/28/20/006	Variation of Conditions	Variation of Condition No. 02 (approved plans) of application 3/28/18/004	Manor Farm, Manor Farm Lane, Sampford Brett, TA4 4JU	Conditional Approval	06-Mar-20	01-May-20	15-May-20	Mr & Mrs G & V Kennett	No Objection	J5/tab/20005	27-Mar-20
ABD/28/20/001	PA COU of agri buil to dwellinghouse	Prior approval for change of use of agricultural building to 1 No. dwelling house (Class C3) and for associated operational development.	Thornes Farm, Weacombe Road, West Quantoxhead	Prior Permission Required and Given	27-Jan-20	23-Mar-20	24-Mar-20	Mr & Mrs White	No Objection Clarification	J5/tab/20001 J5/tab/20004	20-Feb-20 09-Mar-20
ABD/28/20/002	PA COU of agri buil to dwellinghouse	Prior approval for change of use of agricultural building to 1 No. dwelling house (Class C3) and for associated operational development	Cloverfields Barn, Lower Weacombe, TA4 4ED	Withdrawn by Applicant	26-May-20	21-Jul-20	21-Jul-20	Mis T & Mr O Sear and Keen	No Comment	J5/tab/P20210007	15-Jun-20



**APPENDIX B - POINT C GRASS VERGE CUTTING**

gridreferencefinder.com

Instructions: Simply right click on the map to find a grid reference at that point. Enter a location search below to zoom to the approximate location.

Post Code:  Go

Location (Road, Town):  Go

Grid Reference:  Go

X (Easting) Y (Northing):   Go

Lat Long:   Go

What3Words:  Go