Acorn Project - Report to AGM

1.   The Acorn Group's final Feasibility Report was presented to the VHMC on 13th November 2018 and discussed.

2.   The VHMC considered the four options proposed:

   A. Do nothing and let the future community inherit the problem
   B. Do nothing interim but start planning to rebuild
   C. Refurbish the hall in one way or another
   D. Identify some short-term 'wins' from the issues identified in the Report and create a short/medium term programme to deliver those, while at the same time start detailed planning to rebuild

3.   The VHMC determined that **option D** represented the best strategic approach for the Village Hall and the Community and has therefore <u>APPROVED</u> the document and its recommendations.

4.   The VHMC considers that this is a major project that *must not be undertaken lightly*; it has significant resource and community implications and will occupy a central part of VHMC activities for a number of years.

5.   However, in line with the recommendations of the Acorn Group, the VHMC is fully committed to a programme of work that will:

5.1   progressively identify likely resource commitments through a structured approach to work planning, specification and allocation

5.2   create an Acorn Project Team with a single project manager to orchestrate the activities of the team. The Project Team will report directly to the VHMC at every meeting

5.3   identify and recruit project leads for key strands of work at appropriate junctures

5.4   have regular Gateway reviews at which financial and other implications can be identified and approved, modified or rejected. At any point within the project a controlled termination or amendment of the project may be made by the VHMC according to prevailing circumstances; although as the project progresses and key deliverables and their resource requirements are specified and secured, the VHMC is confident that the likelihood of such actions will reduce.

        It should be noted however that the VHMC has serious reservations about the availability and continuity of project team resources for this project, and thus the first Gateway review will need to provide evidence of an appropriate resource profile.

6.   Next actions

6.1   The VHMC will liaise with the Community Council for Somerset and share this approach for an external 'critical friend' discussion

6.2   Communicate with the community to determine available skills and experiences. The VHMC will align this project with the pursuit of Charitable Incorporated Organisation (CIO) status, as there are synergies here in terms of the profile and appointment of CIO Trustees.

6.3   Assemble a project team and assign roles - a major challenge to the VHMC **and the Community!**

6.4   Brainstorm project deliverables and define to an appropriate level for this stage

6.5   Produce an outline plan and present to next available VHMC.

End of Report