

# SAMPFORD BRETT PARISH COUNCIL

## Notice of Sampford Brett Parish Council Extraordinary Meeting

### To be held on Wednesday 1<sup>st</sup> July 2020 at 6.30pm

#### **Covid-19: changes to how we hold Parish Meetings**

- Following changes to government rules, Sampford Brett Parish Council will use video conferencing to hold Parish Meetings during this period of lockdown;
- Councillors will use “Zoom” to take part in the meetings and vote on agenda items;
- Members of the Public who wish to attend the meeting via video conferencing, or wish to submit statements, questions and petitions ahead of the meetings please contact the Parish Clerk at [ClerkSampfordBrettPC@gmail.com](mailto:ClerkSampfordBrettPC@gmail.com) or by phone on 01984 632900;
- The Council will send all statements to participating Councillors in advance and respond to all questions and petitions in writing.

#### **6.30pm – PRIOR TO THE START OF THE MEETING**

##### **Questions and comments from members of the public**

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Sampford Brett Parish. No decision can be taken during this session, but the Chairman may decide to refer any matter for consideration

##### **Reports from County & District Councillors**

The County and District Councillors are invited to give short oral or written reports on matters affecting Sampford Brett Parish. Members of the public, as well as Parish Councillors, may ask question or make comments on matters raised.

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#### **AGENDA**

1. To receive Apologies for Absence and to approve the reasons given. (LGA 1972 s85 (1))
2. Declarations of interests  
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council’s Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
3. To Approve and sign as a correct record the Minutes of a Meeting of the Parish Council Meeting held on Wednesday 3<sup>rd</sup> June 2020. (LGA 1972 sch 12, para 41(1))
4. Actions from the Previous Meeting
5. To Approve the Installation of a Timer Switch for Light to “K6 Telephone Kiosk”
6. Announcements from the Chair
7. Financial Report & Schedule of Payment
8. To Approve amendments to the Certificate of Exemption – AGAR 2019/20 Part 2
9. To Complete and Approve Section 1 - Approval of Annual Governance Statement 2019/20
10. To Approval Section 2 – Accounting Statements 2019/20
11. To Approval the Publication of “Accounts for the Year ended 31 March 2020”
12. Update on Somerset West & Taunton Planning Applications
13. Update on Public Rights of Way
14. Date of Next Meeting



**Tracey-Ann Biss**                      **24 June 2020**  
Clerk and Responsible Financial Officer to the Council

Minutes of the Parish Meetings can be viewed at <https://www.sampfordbrett.org.uk/>