

# SAMPFORD BRETT PARISH COUNCIL

## Notice of the Meeting of Sampford Brett Parish Council

To be held on Wednesday 13<sup>th</sup> December 2023 at 6.30pm in the Village Hall

### How we hold Parish Meetings

- Members of the Public who wish to submit statements, questions, and petitions ahead of the meetings please contact the Parish Clerk at [clerksampfordbrettPC@gmail.com](mailto:clerksampfordbrettPC@gmail.com) or by phone on 01984 641908.
- The Council will send all statements to participating Councillors in advance and respond to all questions and petitions in writing.

### 6.30pm – PRIOR TO THE START OF THE MEETING

Questions and comments from members of the public

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sampford Brett Parish. No decision can be taken during this session, but the Chairman may decide to refer any matter for consideration.

### Reports from County Councillors

The County Councillors are invited to give short oral or written reports on matters affecting Sampford Brett Parish. Members of the public, as well as Parish Councillors, may ask question or make comments on matters raised.

### AGENDA

1. To receive apologies for absence
2. Declarations of interests
3. To approve and sign as a correct record of the minutes of the Parish Council Meeting held on Wednesday 13<sup>th</sup> September 2023 (LGA 1972 sch 12, para 41(1))
4. To approve and sign as a correct record of the minutes of the Extraordinary Parish Council Meeting held on Wednesday 22<sup>nd</sup> November 2023. (LGA 1972 sch 12, para 41(1))
5. Actions from the previous meetings
6. Announcements from the Chair
7. Airband Community Internet Ltd – an introduction by Faye Cross Community Liaison Officer
8. Update on Planning Applications and Permitted Development relevant to the Parish
9. Update reports from Councillors
  - 8.1 Defibrillator - Cllr S Miles
  - 8.2 Footpaths and Rights of Ways - Cllr N Brodrick
  - 8.3 Neighbourhood Watch - Cllr J Swan
  - 8.4 Liaison with Village Hall Committee - Cllr S Voller
  - 8.5 Flood Warden- Cllr B Martin
  - 8.6 Bickwatch/Community Transport – Cllr J Swan
  - 8.7 Local Community Network – Cllr J Swan
10. Emergency Plan
11. Review and approval of 2024/25 Budget
12. Authorisation of Precept Demand Form 2024/25 (Local Government Finance Act, 1992)
13. Financial Business
  - 13.1 Financial Report as of 7<sup>th</sup> December 2023
  - 13.2 Expenditure Category Breakdown as of 7<sup>th</sup> December 2023
  - 13.3 NJC Salary Award - Formal approval of salary award, if approved, increase backdated to April 1<sup>st</sup>2023
  - 13.4 Schedule of Payments
14. Date of Next Meeting

**Debbie Dennis 7<sup>th</sup> December 2023**

Clerk and Responsible Financial Officer to the Council

Minutes of the Parish Meetings can be viewed at <https://www.sampfordbrett.org.uk/>