

SAMPFORD BRETT PARISH COUNCIL

Notice of the Annual Meeting of Sampford Brett Parish Council To be held on Wednesday 19th May 2021 at 6.30pm in the Village Hall

Covid-19: changes to how we hold Parish Meetings

- Sampford Brett Parish Council will follow strict Social Distancing Guidance, which is to be adhered to by all attendees. Face masks are to be worn and social distancing of 2 metres observed.
- Members of the Public who wish to submit statements, questions and petitions ahead of the meetings please contact the Parish Clerk at ClerkSampfordBrettPC@gmail.com or by phone on 01984 632900;
- The Council will send all statements to participating Councillors in advance and respond to all questions and petitions in writing.

6.30pm – PRIOR TO THE START OF THE MEETING

Questions and comments from members of the public

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns, or making comments on matters affecting Sampford Brett Parish. No decision can be taken during this session, but the Chairman may decide to refer any matter for consideration.

Reports from County & District Councillors

The County and District Councillors are invited to give short oral or written reports on matters affecting Sampford Brett Parish. Members of the public, as well as Parish Councillors, may ask questions or make comments on matters raised.

AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. Declarations of Interest
4. Apologies
5. To receive apologies for absence and to approve the reasons given. (LGA 1972 s85 (1))
6. Declarations of interests
Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e). (NB this does not preclude any later declarations)
7. To approve and sign as a correct record the minutes of the Parish Council Meeting held on Wednesday 3rd March 2021. (LGA 1972 sch 12, para 41(1))
8. Actions from the previous meeting
9. Announcements from the Chairman
10. Financial report and approval of schedule of payment
11. Authorisation of Certificate of Exemption 2020-2021
12. Approval of Risk Register
13. Date of Next Meeting
Extraordinary meeting to approve the accounts for the Year ending 31 March 2021.



Tracey-Ann Biss **13th May 2021**
Clerk and Responsible Financial Officer to the Council

Minutes of the Parish Meetings can be viewed at <https://www.sampfordbrett.org.uk/>