

# Community Emergency Plan



For further tips and advice on  
creating a Community Emergency  
Plan visit:

[www.SomersetPrepared.org.uk](http://www.SomersetPrepared.org.uk)

Simple Plans Safer Places

Issue Date	Update Due	Version
May 2020	May 2021	1

OWNERSHIP: Sampford Brett Parish Council

DISTRICT: Watchet & Williton, Somerset West & Taunton District Council

ACTIVATION: **"First Steps Action Card"** available on the reverse

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**Appendix 1 Key Contacts**

**Appendix 2 Equipment and Vehicles**

**Appendix 3 Flood Contacts & Volunteers**  
(Circulation restricted to volunteer helpers only)

PLAN AIM: To enhance community resilience in a way that complements and supports the working of all responding agencies

OBJECTIVE: The aim of the plan is achieved through utilising local Resources; Skills; Knowledge.

## FIRST STEPS ACTION CARD

TRIGGER	ACTION	COMPLETED
Epidemic/Pandemic	Follow Government/Local authority advice. Disseminate information e.g. via Facebook: Sampford Brett Village Group	
Fire	Check that evacuees are sufficiently distant from scene of fire. Arrange short and medium term care.	
Flood water from Sampford Brett stream	Check flood relief entrance for debris. Check aqua bags in place for vulnerable properties. Volunteers to clear grills, gullies and drains.	
Lying snow	Volunteers to clear and apply salt to Scribbens Hill and other areas as required.	
Major/unlikely disaster	Parish Council to lead communication with facility providers. Provide assistance to affected households as appropriate and possible.	
Road traffic accident	Co-ordinator to assess care requirements for non-injured parties	
Strong winds	Monitor tree falls. Report blocked roads to County Council	
Sustained failure of supplies of essential facilities	Parish Council to lead communication with facility providers. Provide assistance to affected households as appropriate and possible.	

## EMERGENCY ASSEMBLY POINTS

LOCATION	POST CODE
Primary Village Hall	TA4 4LG
Secondary Garden of Old Rectory	TA4 4LA

## CONTACT DETAILS

Building a culture of resilience is all about knowing who your partners are and knowing who you can rely on.

<b>COMMUNITY EMERGENCY GROUP</b>			
<b>Name</b>	<b>Role</b>	<b>24hr Contact</b>	
Martin Blazey*	Co-ordinator	01984 632683	07900 186183
Jan Swan*	Deputy Co-ordinator	01984 633787	07710 385649
Simon Miles	Deputy Co-ordinator	01984 631429	
Martin Blazey	Flood Warden	01984 632683	07900 186183
For volunteer contact details refer to Appendix 3 Flood Contacts & Volunteers			

<b>DISTRICT AND COUNTY COUNCIL</b>	
Somerset West and Taunton District	03003 048000
Somerset County Council	08453 459166

<b>OTHER USEFUL CONTACTS</b>	
Avon & Somerset Police	999 or 101 (non-emergency)
British Gas Emergency	0800 111 999
Environment Agency incident hotline	08008 07060
NHS Direct	111
Wessex Water Emergency	08456 004600
Western Power Distribution	0800 6783 105 or 105

### **\*Somerset Emergency Community Contacts**

“A Somerset Emergency Community Contact is a person nominated by the Parish or Town Council as a known point of contact for emergency responders. To find out more contact us at [www.SomersetPrepared.org.uk](http://www.SomersetPrepared.org.uk)”

**Lesley – Civil Contingencies Unit**

## RESOURCES & SKILLS

Utilising local resources and skills is vital to building community resilience and being prepared for when emergencies occur.

RESOURCE	LOCATION	CONTACT
Defibrillator	Exterior of Village hall TA4 4LG	
Salt bins	Brett Close Croft Meadow By the church Sampford House TA4 4JZ TA4 4LE TA4 4LG TA4 4JX	
Reserve supplies	Beside garage in the car park TA4 4LG	
Water hydrants	Croft Meadow Old School A358 Opp. Garage A358 Raglands Cross A358 Top of Tower Hill by service road Manor Farm Brett Close (top) Crossroads (Opp No.6) TA4 4LE TA4 4LG TA4 4LH TA4 4JT TA4 4NU TA4 4JU TA4 4JZ TA4 4JY	
Other water sources	Village stream Doniford river Old rectory swimming pool TA4 4LA	Phil Swan 01984 633787
2 x water pumps		Refer to Appendix 2
Flood sacks & gel	Village store TA4 4LG	Martin Blazey 01984 632683
Large waterproof bag	Village store TA4 4LG	Martin Blazey 01984 632683
De-humidifier		Refer to Appendix 2

## SHELTER

Knowledge is safety and knowing the safe places you can go to in an emergency is essential to keeping your family and your community safe

<b>Name:</b>	Village hall/Car park	<b>Map Reference:</b>	
<b>Purpose:</b>	Assembly point for Parish Response team, initial point of evacuation		
<b>Address:</b>			
<b>Details:</b>			
<b>Contact Details of Key Holders</b>	Entry code known to Emergency Response Co-ordinators		

<b>Name:</b>	St. George's Church	<b>Map Reference:</b>	
<b>Purpose:</b>	Assembly point under cover		
<b>Address:</b>			
<b>Details:</b>			
<b>Contact Details of Key Holders</b>	Keys held by Co-ordinators		

<b>Name:</b>	Old Rectory & Garden	<b>Map Reference:</b>	
<b>Purpose:</b>	Assembly point if needed.		
<b>Address:</b>			
<b>Details:</b>			
<b>Contact Details of Key Holders</b>	Phil & Jan Swan 01984 633787		

## LOCAL HAZARDS & RISK

The risks are there and the first step is to identify those specific to your community. The next step is to consider the impacts and to be prepared for them.

### 1. EPIDEMIC/PANDEMIC

Description	Impact On Community	Preparation
Long term social isolation.	Loss of access to shops, medical services etc. Loneliness, issues of supporting mental health.	Use Facebook page: 'Sampford Brett Village Group', 'WhatsApp' and 'Zoom' to aid communication. Nominated coordinator to update list of people to help once nature of pandemic known and advise others of help that is available.

### 2. FAILURE OF UTILITIES

Description	Impact On Community	Preparation
Sustained failure of electricity, drinking water, petrol and food	Loss of heating and cooking facilities	List of mobile generators?

### 3. FIRE

Description	Impact On Community	Preparation
House fire, barn fire	House fire normally limited to one property but issues if evacuation of neighbours required. Additional risk to thatched properties. Local Farms with barns.	List possible alternative accommodation. Parish Council to make residents aware of bonfire risk to thatched properties.

#### 4. FLOODING

Description	Impact On Community	Preparation
River (fluvial) and surface (pluvial) water	Residential properties at risk in main street. Some properties east of village hall and in Sampford Mill area are close to the Doniford stream. Some pluvial flooding possible from surrounding slopes, risk of sediment blocking drains..	Flood Warden and Sampford Mill properties receive EA flood warnings. Grill at Sampford House to be closely monitored and kept clear. Volunteers available to help clear blocked drains etc. Aqua sacks available for vulnerable properties.

#### 5. SNOW/ICE

Description	Impact On Community	Preparation
Lying snow, particularly if sudden.	Access to A358 via Scribbens compromised. Risk of power failure. Risk of school children cut off from families.	Salt bins kept topped up. Supply of spare salt bags. List of suitable vehicles. App.2 List of volunteers for snow clearance. App 3.







## HEALTH AND SAFETY AIDE MEMOIR

Before undertaking any activity all those involved with activation of this plan must be briefed on arrangements and their own responsibilities with regard to health and safety.

**Only activity that can be conducted safely and without the help of the emergency services should be undertaken. Where there is risk to life, call 999.**

Consideration should be given to the following (not exhaustive):

### Personal Safety & Welfare

- Personal Protective Equipment such as reflective clothing, gloves and safety boots
- Appropriate aids such as a torch or whistle
- Personal items such as phone, keys, money, snacks and water

**Notes:**

### Travel, Working and Communications

- Transport arrangements and vehicle suitability
- Safe practice such as working in groups or pairs
- Communications arrangements including frequency and method

**Notes:**

### Equipment & Resources

- Use of tools and equipment including any previous training/experience required
- Action Card and guidance for activity conducted
- Safe and appropriate distribution of available resources

**Notes:**